

Minutes of BoG 5th Meeting (CET, Bikaner Specific Agenda Items)

Agenda Item No. 5.1: To consider and approve the budget under different heads for the FY- 2018-19 and Revised Estimates for FY 2017-2018.

The estimated receipts and budget expenditure under different heads of the college for the FY 2018-19 and revised estimates for FY 2017-18 are as follows:

Amount in Lacs

S. No.	Particulars	2017-18		2018-19
		B.E.	R.E.	B.E.
I	Sources Of Income			
1	Opening Balance	952.94	952.94	1107.00
2	Student Fees	896.07	886.30	776.56
3	Govt. Aid	100.00	25.00	110.00
4	Interest on FDR	10.00	53.97	35.00
5	Miscellaneous Income/ Testing	5.00	20.27	20.08
	Total Expected Income	1,964.01	1,938.48	2,048.64
II	Estimated Expenditure			
(A)	Revenue Expenses			
1	Recurring expenses			
i	Salary & Allowances	1320.50	647.82	1485.00
ii	Water & Electricity	35.00	29.75	35.00
iii	Telephone & Communication	0.60	0.25	0.60
iv	Affiliation Fees / Inspection Fee / Other University Fee	5.00	4.55	5.00
v	Development Fee (Affiliating University)	10.00	5.75	10.00
	Total Recurring expenses (I)	1,371.10	688.12	1,535.60
2	Non-recurring expenses			
i	Consumable Items for Lab	1.00	0.45	1.00
ii	Repair & Maintenance for Lab	0.50	0.00	0.50
iii	General Repair & Maintenance	3.00	1.38	3.00
iv	Development of Faculty	0.03	0.00	0.03
v	Expert Lecture	0.18	0.20	0.18
vi	Internet Expenses & Lease line Expenses & Networking	0.00	0.01	0.00
vii	Office Expenses	22.00	11.66	22.27
viii	Book Binding	0.30	0.00	0.30
ix	Games & Sports	1.00	1.86	2.00

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x	Cultural Expenses	3.00	0.15	2.00
xi	Medical Exp. & Incidental Exp. (includes medi-claim)	5.00	4.35	5.00
xii	Training & Placement Exp.	0.40	0.01	0.40
xiii	Student I Card	0.30	0.09	0.30
xiv	NSS	0.20	0.00	0.20
xv	Sign Board	1.00	0.17	1.00
xvi	Student Insurance	2.00	0.63	2.00
xvii	Students Projects	1.00	0.00	1.00
xviii	Liability to be paid	198.00	43.40	198.00
xix	Provision for transfer of Fund to Teqip as per TEQIP Norms	39.00	39.00	68.00
	Total Non-recurring expenses (2)	277.91	103.36	307.18
	Total Revenue Expenditure [(A) 1+2]	1,649.01	791.48	1,842.78
(B)	Capital Expenses			
1	Development of Lab	0.00	0.00	1.00
2	Furniture & Fixtures	0.00	0.00	15.00
3	Office Equipment	24.00	0.00	7.00
4	Development of Library	17.00	0.22	6.00
5	Development of Building	263.00	0.88	175.86
6	College Vehicle Expenses	11.00	0.08	1.00
	Total Capital Expenditure [B]	315.00	1.18	205.86
	Total Expected Expenditure & Liabilities & Provision [A+B]	1,964.01	792.66	2,048.64
	Surplus / Deficiency	0.00	1,145.82	0.00

Note : Opening Balance is the amount of bank balance of Rs.1107.00 lac as on 1 Apr. 2018

* The estimated expenses may be met out of Expected Fees from students, Govt. Aids & Grants and opening Balance with Bank.

BoG may kindly approve the above

Resolution 5.1: BoG approved Estimated budget of Rs. 2048.64 Lac for FY 2018-19 and revised Estimates for F Y 2017-18.

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Agenda Item No. 5.2: To consider and approve the Book of accounts of institute for FY 2016-17

BoG may kindly approve the above

Resolution 5.2: BoG approved audit report for FY 2016-17 as proposed.

Agenda Item No. 5.3: To Consider and Approve Part time Ph.D. permission to Sh. Sunil Kumar, Assistant Prof. Electrical Engineering.

BoG may kindly approve the above

Resolution 5.3: BoG have given consent for the same but proposal should be sent to TE as per policy issued by TE.

Agenda Item 5.4: To consider and authorize State Govt. for permanent recruitment of Associate Professor and Professor.

The objective of TEQIP-III project is for improving the quality of Engineering Education in existing institutions with a special consideration for Low Income States and Special Category States (SCS). The Rajasthan is one of them, for improving the quality of Education. One of the primary and main objective is to get accreditation from NBA. The requirement of Associate Professor and Professor is carrying the high weightage for accreditation.

Seeing the importance for the same the vacant post of Associate Professors and Professors are need to be filled.

Regarding this the letter has also been received from the Technical Education department of Govt. of Rajasthan vide letter. No.20 (5) (1)T.E/2004.dated 21/02/2018.

Table 1: List of Vacant Posts for Professors & Associate Professors in Engineering Disciplines

S.No.	Department	Professor	Associate Professor
1	Mech.Engg.	2	2
2	Electrical Engg.	2	3
3	Electronics & Comm.Engg.	1	3
4	Computer Science Engg.	2	4
5	Civil Engg.	2	3
6	Ceramics Engg.	1	2
Total Vacant (Engg.)		10	17

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Table 2: List of Vacant Positions to be filled in Engineering Disciplines

S.No.	Department	Professor	Associate Professor
1	Mech.Engg.	-	1
2	Electrical Engg.	-	1
3	Electronics & Comm.Engg.	-	1
4	Computer Science Engg.	-	1
5	Civil Engg.	-	1
6	Ceramics Engg.	-	1
Total Positions to be filled (Engg.)		-	06

BoG may kindly approve the above

Resolution 5.4: BoG has given permission for filling 06 Posts of Associate Professors as per Table 2 for NBA purpose and State Govt. is authorized for filling the same.

Agenda Item No.5.5 :To consider and authorize State Govt. for Recruitment of Non- teaching Staff against sanction post.

At present all the non- teaching staff are hired through man power agency. The college is facing lots of Administrative/Financial problems due to non-availability of permanent non- teaching staff.

A regulation of AICTE affiliating university, Non-teaching staff should be permanent as per requirement. Regarding this the letter has also been received from the Technical Education department of Govt. of Rajasthan. Ref. No.20 (5) (1)T.E/2004.dated 21/02/2018.The letter is at Annexure no 4 at page no41.

The details of 107 non-teaching sanctioned post are as follows-

S.No.	Name of Post	Sanctioned Post	Vacant Post
1	Registrar	1	1
2	Steno	1	1
3	Accountant	1	1
4	J.En.	1	1
5	LDC	3	3
6	Class- IV	4	4
7	Lab.Asst.	3	3
8	Technical Grade D	6	6

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9	Lab Attendant		
10	Assistant Librarian	8	8
11	Library Clerk	1	1
12	Library Attendant	1	1
13	Networking administrator cum programmer	2	2
14	Senior Technician EE-1	1	1
15	Senior Technician ME-2	1	1
16	Senior Technician CSE-1	2	2
17	Senior Technician Civil-1	1	1
18	Lab. Technician (Electrical Engg.)	1	1
19	Lab. Technician (Electronic Engg.)	3	3
20	Lab. Technician (Mechanical Engg.)	3	3
21	Lab. Technician (Computer Engg.)	3	3
22	Lab. Technician (Civil Engg.)	2	2
23	Lab. Technician (Ceramics Engg.)	2	2
24	Junior Technician (Work shop) (Turner-1, Fitting-1, Carpenter-1, Welding-1)	1	1
25	Technical Grade C (Estate) Electrician-3	4	4
26	Technical Grade C (Estate) Fitter-1	3	3
27	Technical Grade C (Estate) Plumber/Carpenter-1	1	1
28	Technical Grade C (Estate) Rac/Diesel-1	1	1
29	Technical Grade C (Estate) Electronic-1	1	1
30	Technical Grade C (Estate) Tub well operator-1	1	1
31	Cataloguer-Cum-Classifier	1	1
32	Issue Assistant Book	2	2
33	Book Lifter/Attendant	0	0
34	Assistant Registrar	2	2
35	Section Officer	1	1
36	Store Officer	1	1
37	Store Keeper	1	1
38	Accounts Officer	1	1
39	Asst. Accounts Officer	1	1
40	Jr. Accountant	2	2
41	Office Assistant	4	4
42	LDC Cum Computer	7	7
43	Computer Operator	4	4
44	Care Taker	1	1
45	Estate Officer	1	1
46	Sr. Technician (Ceramic-1, ECE-1)	2	2

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47	Electrical	2	2
48	Electronics	2	2
49	Mechanical	2	2
50	Computer	2	2
51	Civil Engineering	2	2
52	Ceramic Engineering	2	2
Total		107	107

BoG may kindly approve the above

Resolution 5.5: Not approved.

Agenda Item No. 5.6 To consider and approve the change in intake capacity of Ceramic Engineering and MBA

BoG may kindly approve the above

Resolution 5.6: Principal of the Institute explains not to reduce the intake as per sanction/ Present Intake. BoG agreed with the explanation and permit not to reduce the present intake in Ceramic Engg and MBA.

Agenda Item No. 5.7: To consider and approve disbursement of Remaining Half Salary to Sh. Devendra Tiwari and Sh. Alok Acharya

The following faculty members have been relieved for the Ph.D. program under QIP as per the higher study policy issued by Technical Education department Govt. of Rajasthan

S.No	Name	Designation	Date of Joining	Leave Period(Ph.D under QIP)
1.	Sh. Devendra Tiwari	Assistant Professor	13/08/2007	02/08/2014 to 01/08/2017
2.	Sh. Alok Acharya	Assistant Professor	01/07/2008	12/07/2013 to 09/07/2016

The remaining half salary may be released to these employees subject to the fulfillment of the requirement of bond. If their degree is not completed, their full salary may be recovered.

BoG may kindly approve the above

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Resolution 5.7: Approved as proposed. Their full salary may be recovered if they are unable to complete their degree and undertaking may be taken for the same in compliance of the bond executed by them.

Agenda Item No. 5.8: To consider and approve Vision & Mission of Institute and Departments

VISION AND MISSION OF INSTITUTE

VISION:

To be a center of academic excellence for quality technical education, with managerial & entrepreneur skills, to meet the social needs and global challenges.

MISSION:

1. Provide the fundamental knowledge of engineering field using modern tools.
2. To identify and nurture managerial and entrepreneur skills to fulfill the needs of society.
3. Collaborating with industry and institutes to develop new ideas and creativity which can serve for the nation's economic development.

VISION AND MISSION OF THE DEPARTMENTS

VISION and MISSION of Civil Engineering Department

VISION:

"To create an environment for enhancing Entrepreneur and professional skills with new ideas and innovations for the betterment of the mankind at global platform"

MISSION:

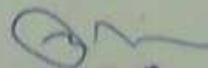
- To inculcate the fundamental of science and technology in the field of civil engineering.
- Pursuit lifelong learning technical and managerial qualities by developing critical and problem solving abilities.
- To bring up new ideas, creativity and innovation by putting industry, academia and research altogether on a common platform.

VISION and MISSION of Computer Science & Engineering Department

VISION:

"To be recognized for quality technical education in the field of computer science and Engineering by striving to develop in-depth technical skills, entrepreneur skills and High ethical values for progressive global needs of society."

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Minutes of BoG 5th Meeting (CET, Bikaner Specific Agenda Items)**MISSION:**

- To impart quality and value based education to solve real world problems towards the need of society.
- To encourage entrepreneurship by motivating innovative thinking along with the development of leadership and ethical qualities.
- To identify challenges in the field of computer science and engineering and impart relevant education to set benchmark for engineering education.

VISION and MISSION of Electronics & Communication Engineering Department**VISION:**

To produce technocrats having edges of ethical senses who can withstand with global challenges in the field of Electronics & Communication Engineering.

MISSION:

- By facilitating the students with an environment of academic freedom through student centric learning approaches.
- By developing innovative and simple instructional material to drive the concepts into the minds of students.

VISION and MISSION of Ceramic Engineering Department**VISION:**

"Engage both traditional and emerging field of ceramics, to bring expertise and management skills in technocrats to contribute in industrial and society development"

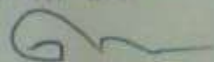
MISSION

- To provide student-center programs which ensure that graduates are accomplish in technical expertise, business practices in industrial management.
- Inculcate moral values through stories with lesson, pronouncements, rules, and warnings to mould students into better human beings.
- Collaborates with industry through practicum courses, seminars, workshops, and special events.
- Strategically invest for developing laboratory to enhance quality and efficiency in engineering practice.
- Create the path to improving communication and leadership skill by offering team building exercise, group presentation etc.

VISION and MISSION of Electrical Engineering Department**VISION:**

To empower students by imparting quality technical education and encouraging innovative ideas, meeting the needs of global expectations in the field of Electrical Engineering.

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प्रकाशित पत्रिका



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विद्युत विभाग
डी.एम. संविधान, बयान

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MISSION:

- To facilitate students with quality technical tools and enable them to deal with industrial challenges.
- To motivate innovative ideas and provide knowledge, especially in the area of green energy to address socio-economic challenges.

BoG may kindly approve the above

Resolution 5.8: BoG Approved as proposed.

Agenda Item No. 5.9 Seeking Guidelines for the regularization of TEQIP Faculty

A

23 faculties have been selected by NPIU under TEQIP-III on contract basis. 22 faculties had joined and out of which 1 had resigned in the month of March and relieved on 5th April, 2018.

Technical Education department issued letter no.20(5) (1) T.E/2004.dated 21/02/2018 for put up the matter in BoG.

BoG may kindly issue the direction

Resolution 5.9: Not approved

Agenda Item No. 5.10: Authorize the Principal to do changes in academic activities of TEQIP-III as per requirement

BoG may kindly approve the above

Resolution:5.10: BoG authorized Principal of the Institute to do changes as per need.

Agenda Item No. 5.11: To approve the reimbursement of M.Tech/Ph.D. fees of the college faculty pursuing higher studies under TEQIP-III

As per the TEQIP guidelines the reimbursement of the fees for higher studies are allowed from TEQIP fund if the faculty is not taking any financial grant from any other organization/ QIP. It is further clarified that QIP candidates are not permitted for the reimbursement of fee under TEQIP-III.

BoG may kindly approve the above

Resolution 5.11: Approved as per guidelines of NPIU.

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Agenda Item No. 5.12: To consider and approve packages to be procured through PMSS under TEQIP-III
 Institute has been selected under TEQIP-III. As per NPIU, procurement has to be done as per World Bank guidelines. The details of packages are as in table.

List of Packages

Package	Item Name	Item Description/ Brief Specification	Item Quantity	Item Estimated Cost Per Unit (Rs.)	*Total Estimated Cost (Rs.)	Justification
1. GCETB/ E-Resources	E-Journals	ASCE AS ME ASTM Standard ACM Digital Library Mc GrowHillAccess Engg Springer Nature		226720 188695 82550 433355 153985	1600000	E-Resources required to enhance research and latest technology updation in the field of engineering & technology
2. GCETB/ Books	Books	CSE Mechanical Electrical Civil ECE Ceramic HAS	370 205 111 81 42 179 5	440000 251505 122623 250278 36312 259313 490735 46625	1460000	Books required to enhance the Library books capacity periodicity
GCETB/Student Chairs	Student Chairs	Chair with writing pad (stainless steel), design as per drawing	75	2500/chair	190000	For conducting special lecture/seminar/expert lecture etc
GCETB/AC	2 Ton AC	AC with IDU,ODU with stand, surface, concealed copper refrigerant piping with insulation upto 3 mtr (IDU to ODU), R22 refrigerant, remote suitable for 400/230 W+10% of 50 Hz. 5 star rating of BEE	36	50,000/ AC	1800000	Labs are on the top floor so in summer due to heat and dust, ACs are required to maintain temperature for the instruments installed in the labs

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5. GCETB/Plotter	Plotter	36" large format AC120/230V upto 1.33 ppm speed, LCD status, 5.3 ftMaxV size	1	300000	300000	Used in computer-aided drawing, and scientific and line-art applications.
6. GCETB/Computer	Computer	Dual core 2.4 GHz RAM 16 GB I7 series	30	50000	1500000	For Startup and mechanical lab
7. GCETB/ Geotechnical lab	Geotech	Autdmtic Proctor test apparatus	1	50000		Lab equipment required as per RTU syllabus.
		Hydrometer with high speed stirrer	4	10000	4660000	
		Speedy Moisture meter				
		Computerized microprocessor controlled triaxial	2	10000		
		Plate Load test				
		Desecrater	1	950000		
		Pycnometer				
		Unconfined compression test specimen mould	1	425000		
		Neon Bulb Drier	1	2000		
		Weight Balance(30 kg)	2	200		
		Weight Balance (100kg)	10	5000		
		Swelling Pressure	2			
		Static cone Penetrometer				
		Skid mounted drill jig	3	5000		
		Ejector used to extract soil sample from proctor mould.	3	10000		
			1	30000		
			1	100000		
			1	1000000		
			1	2000000		
			1	40000		
8. GCETB/Geology Lab	Geology	XRF Refractometer	1	5000000	5000000	Lab equipment required as per RTU syllabus.
9. GCETB/Fluid mechanics	Hydraulic	Friction factor apparatus (major loss) Cd of Board crested weir	1	50000	100000	Lab equipment required as per RTU syllabus.

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			1	50000		
10. GCETB/CT lab	CT equipment	Hand Grinder Sieve shaker with sieves Concrete Testing hammer	1 1 1	10000 50000 300000	360000	Lab equipment required as per RTU syllabus.
11. GCETB/RMT lab	RMT	Heater: Electrically operated 2000 watt Beaker for softening Point test Refrigerator (165 ltr) Hot Plate	1 2 1 1	1000 1500 20000	24000	Lab equipment required as per RTU syllabus.
12. GCETB/Survey lab	Survey	Prism square Arrow original size(400+/- 5mm) Stopper of levelling staff Battery for TS Digital Theodolite Levelling staff 6.0 Mtr	5 50 10 2 2 3	5000 150 100 20000 50000 3000	182500	Lab equipment required as per RTU syllabus.
13. GCETB/Environmental lab	Environment al	Refrigerator Test tube stand. Conductivity meter COD meter Racks Filter paper Funnel Big Size pH meter Digital (weigh balance) upto 4 decimal	1 5 1 1 5 2 5 1 1	20000 10000 10000 25000 18000 600 300 10000 10000	136700	Lab equipment required as per RTU syllabus.
14. GCETB/Computer lab	Software	Auto CAD license software	1	500000	500000	Lab equipment required as per RTU syllabus.
15. GCETB/Furniture	Furniture	Lab stool Lab table Drawing boards Lectern for Student's seminar hall	610 20 20 11	2000 10000 2000 200000	10582500	Furniture requirement for Civil Estate

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ANNEXURE A

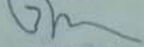
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	2 seater Student desk	50	4000		
	3 seater student desk				
	Student table				
	Student chair	90	7000		
	Student's seminar hall chair				
	Small Almira	800	2000		
	Big Almira	800	1500		
	Chair for Student's seminar hall	350	4000		
	Table for Student's seminar hall	25	4500		
	Sofa set for Student's seminar hall	20	8000		
	Chair for Student's Computer lab	30	7000		
		15	10000		
		2	30000		
		300	4000		
			G.Total	Rs.	
				28395700/-	

BoG may kindly approve the above

Resolution 5.12: Approved as proposed.

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Confidential Panel for experts (Discipline wise) are enclosed for your kind perusal and approval. Principal may be authorized to execute CAS promotions of faculty as per AICTE regulations/State Govt/ECB Society.

BoG may kindly approve the above

Resolution 5.13: CAS Panel is approved as proposed and BoG authorized ACS, TE for completion all category of CAS Promotion till 20th June 2018.

Agenda Item No. 5.14 : Reporting items related to College and TEQIP-III

i. Administrative and Financial Powers are as per PIP of TEQIP-III is for your kind perusal

Sr. No.	Person Responsible	Financial Limit
1.	TEQIP Coordinator	Up to Rs. 5 Lakh (Single vendor single payment)
2.	Director/Principal	Above Rs. 5 Lakh up to Rs. 50 Lakh (Single vendor single payment)
3.	Chairman BOG	Above Rs. 50 Lakh (Single vendor single payment)

- ii. MoU has been signed between Institute and Mentor Institute for TEQIP_III activities for your kind perusal at Annexure no 9 at page no 85
- iii. As per the rate of TEQIP-II three staffs are appointed in TEQIP-III through man power agency.
- iv. The action plan, IDP and Purchase committee has been approved as per NPIU guidelines. Copy of action plan, IDP and Purchase committee is attached at annexure no-10, 11 and 12 at page no 88, 93 and 115
- v. The approved budget under different heads for the financial year 2017-18 is annexed at Annexure no 13 page no 118
- vi. 13 packages which is to be procured through PMSS under TEQIP-III is approved by BoG Chairman is at Annexure no 14 at page no. 119 for your kind perusal.

BoG may kindly approve the above

Resolution 5.14: Approved and noted.

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ANNEXURE A

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Minutes of BoG 5th Meeting (CET, Bikaner Specific Agenda Items)

Any other items with the permission of Chair

1. Principal may be authorized for issuing provisional NoC to Faculties who want to apply for different positions in other Institutes. Final relieving will be decided by BoG/President of Society
2. Resignation of Ms. Anita Kurdia may be accepted and considered for final relieving.
3. Increase hike of Salary of Non-Teaching staff working through man power agency from 5% to 10% Every year in July.
4. As per direction of Hon'ble President, B.VoC programs should be started in Institute as per AICTE guidelines.
5. To appraise about the status of Pay protection of Shri Dharmendra Yadav and approve to send the recommendation to Director of Inspection through Technical Education to drop the para vide letter no 23(3)T.E./071 dated 09/05/2017 deptt of Technical Education, Govt. of Raj

Resolution 1: Not approved

Resolution 2: She may be relieved subject to No dues and one month salary deposition in institute account as she has not served during the notice Period.

Resolution 3: Not approved.

Resolution 4: Approved two B. VoC programs as per details given below and these programs will be run by MBA dept.

- (i) Banking, Finance Services and Insurance (BFSI)- 25 Seats
- (ii) Travel and Tourism - 25 Seats

Resolution 5: BoG approved the same and authorized Joint Secretary, TE to write a letter to director of Inspection for dropping the para in this regard.

Meeting ended with Thanks to Chair

सूचना के अधिकार के अन्तर्गत
प्रमाणित प्रति

अनुभागाध्यक्षी
तकनीकी शिक्षा विभाग
शासन सचिवालय, जयपुर